

#	Hazcom Program	Yes	No	N/A
1	Has a written hazard communication program been developed, implemented, and maintained at your worksite? [29 CFR 1910.1200(e)(1)]			
2	Has a list of known hazardous chemicals at your facility been prepared? [29 CFR 1910.1200(e)(1)(i)]			
3	Have methods been developed to inform employees of the hazards of non-routine tasks? [29 CFR 1910.1200(e)(1)(ii)]			
4	Are methods developed for communicating hazards to outside contractors or vendors who may be exposed to hazardous chemicals at your worksite? [29 CFR 1910.1200(e)(2)]			
5	Is the written program made available to employees and their designated representatives?			
#	Labeling	Yes	No	N/A
6	Are all containers of hazardous chemicals in the workplace labeled, tagged, or marked with the following information? [29 CFR 1910.1200(f)(1)]			
7	Is removal or defacing of labels on incoming containers of hazardous chemicals prohibited? [29 CFR 1910.1200(f)(8)]			
8	Are labels or other forms of warnings legible, in English, and prominently displayed? [29 CFR 1910.1200(f)(9)]			
9	Is there an audit system to periodically check for labels that may have fallen off or become unreadable?			
10	If you do any re-labeling, does the labeling system clearly convey the chemical name and hazard warning?			
#	Safety Data Sheets	Yes	No	N/A
11	Are material safety data sheets on hand for each hazardous chemical used and identified on the hazardous chemicals list? [29 CFR 1910.1200(g)(1)]			
12	If a hazardous chemical has no material safety data sheet, are attempts made to obtain one from the chemical manufacturer or importer as soon as possible? [29 CFR 1910.1200(g)(6)(iii)]			
13	Are material safety data sheets for the hazardous chemicals kept in the facility and made readily accessible to employees? [29 CFR 1910.1200(g)(10)]			
14	Is there a system in place to ensure that SDS's are received with every new chemical that is brought into the workplace?			
15	Are old SDS's replaced with updated sheets when they are received?			
16	Are SDS's or at least key information from them retained for at least 30 years?			
17	Is a procedure in place for the review of SDS's of new products before they are purchased, to determine the presence of carcinogenic or other extremely hazardous chemicals?			
#	Information and Training	Yes	No	N/A
18	Is information and training on hazardous chemicals in the worksite provided on initial assignment and whenever new physical hazards or health hazards are introduced into the work area? [29 CFR 1910.1200(h)(1)]			
19	Does the information provided include the requirements of this standard, as well as the following? [29 CFR 1910.1200(h)(2)]			

20	The operations at the worksite where hazardous chemicals are present.			
21	The location and availability of the written hazard communication program, including the list of hazardous chemicals and material safety data sheets.			
22	Does the training provided include information about the following? [29 CFR 1910.1200(h)(3)]			
23	Methods and observations that may be used to detect the presence or release of a hazardous chemicals in the work area (such as monitoring conducted by the employer, continuous monitoring devices, visual appearance or odor of hazardous chemicals when being released, etc.).			
24	The physical hazards and health hazards of the chemicals in the work area.			
25	The measures employees can take to protect themselves from these hazards, including procedures the employer has implemented to protect employees from exposures to hazardous chemicals (appropriate work practices, emergency procedures, and personal protective equipment).			
26	The details of the hazard communication program developed by the employer, including explanations of the labeling system, SDS, and how employees can obtain and use the appropriate hazard information.			
