

HOUSEKEEPING

Avoiding dangerous conditions in the workplace requires a commitment to housekeeping by every individual on our team. This means making spill cleanup, garbage removal, general cleaning and use of trash bins a priority every day, throughout the day.

Keep Safety in Mind

Good housekeeping also means constant vigilance. Remove any object or material that obstructs a pathway on the floor and take care of other materials that could pose a possible fire hazard or danger for co-workers.

Here are the top five things you need to know about housekeeping:

1. Clean up

Empty waste containers often.
Keep aisles and walkways clear.
Clean up spills, oil, and grease immediately.
Put tools away after use.
Clean up during the shift.

2. Inspect

Inspect the work area daily. If you see something that could be a hazard, stop and move it right away. Don't wait for other to remove the obstacle.

3. Organize

Make sure job boxes, trailers, closets and other areas are organized so tools and equipment are stored properly.
Place waste containers in convenient places for easy waste disposal.

4. Visibility

Put up plenty of lights for early morning and night work.
Run extension cords and air hoses to the side of walk paths.
Use tape or rugs to cover cords & other tripping hazards.

5. Containers and Piles

Put any sharp objects in appropriate containers.
Do not collect broken glass or metal scraps in plastic bags or with bare hands.

Discussion

1. What areas seem to have the most problems with housekeeping?
2. How can improve our housekeeping?
2. Can anyone share an experience?

