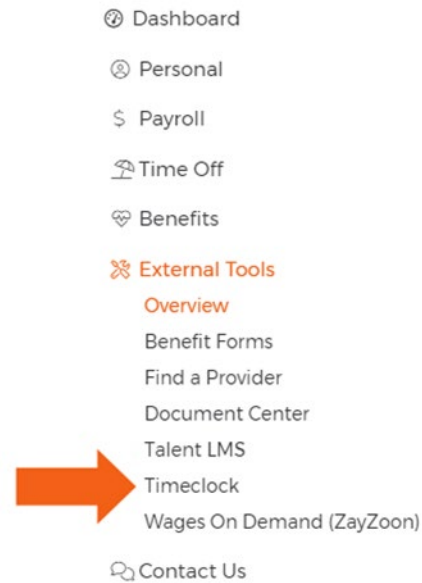


If your Supervisor account has been linked to your Employee Record, you can access your Timeclock Employee screen from your Timeclock Supervisor login.

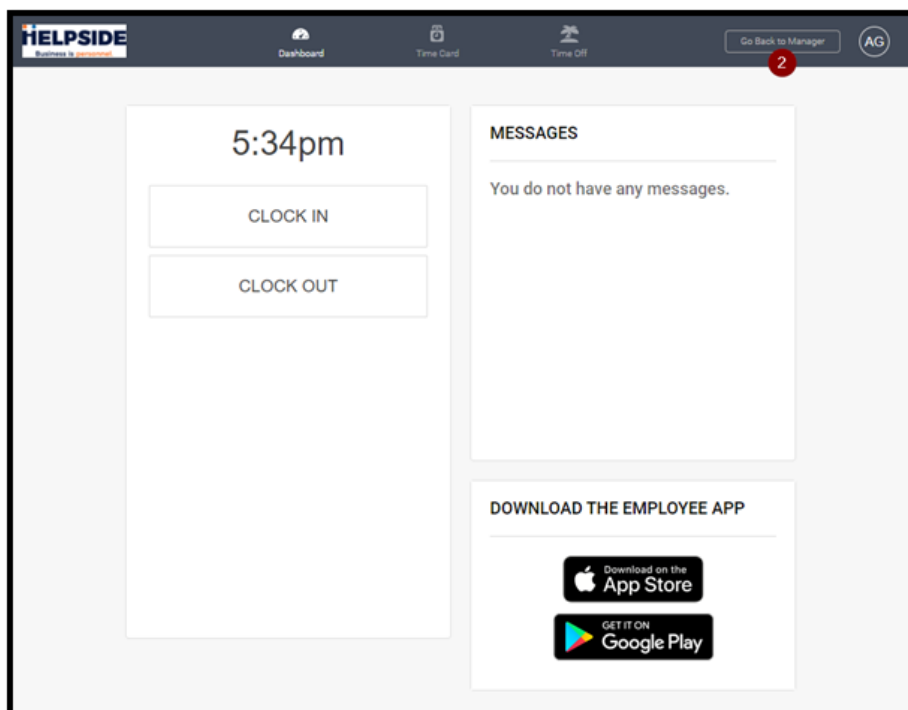
Login to Helpside Tools at tools.helpside.com

Under **External Tools**, click on **Timeclock**



This will take you to your employee dashboard for Timeclock.

Step 1: From the Dashboard, click Go Back to Manager to get to the Supervisor page.



Step 2: From Main Menu, click **My Employee Portal** to get back to your employee dashboard.

